

### Installer/Technician – Architectural Products Division

Location:	Overland Park, KS
Website:	<a href="http://www.fsikc.com">www.fsikc.com</a>
Employment Type:	Full time
Contact:	Ryan Elder, Principal
Email:	<a href="mailto:ryan@fsikc.com">ryan@fsikc.com</a>
Application Closing Date:	Open until position filled
Application Response Requirements:	Application, Resume, Cover Letter and Personality Assessment (go to <a href="https://portal.cultureindex.com/public/survey/general/V05gk5TARN">https://portal.cultureindex.com/public/survey/general/V05gk5TARN</a> )

Facility Systems, Inc. is currently seeking an experienced Installer to join our Architectural Products Division.

Facility Systems, Inc. (FSI) is a family-owned, facility management consulting and design firm located in Overland Park, KS. Our core services include in space planning, commercial interior design, furniture specification, AutoCAD documentation, facility management support and sales/installation of specialty architectural products. Founded in 1985, FSI has been providing these services to companies in the greater Kansas City area and across the Country.

This position requires someone who is orderly & structured, enjoys processes/systems and is motivated to do things the right way. The individual that will join our fast-paced team should have no issue leading others to be accountable, driven to perfection, noticing the details when others don't, and maintaining the highest standard of personal integrity at all times.

#### Primary Responsibilities:

- Accurately field measure all projects and provide measurements in a legible format back to the project manager for order entry.
- Ability to install and troubleshoot all aspects of architectural product projects.
- Develop/maintain excellent and productive relations with every End User or General Contractor we work with.
- Install architectural product or service projects, from start to finish on their own. This includes but not limited to roller shades, blinds, demountable walls, acoustic panels, etc.
- Coordinate with other trades (i.e. electricians, carpenters, etc.) to ensure adjacent work is installed properly and before our installation starts.
- Inspects and documents product for damage and quality prior to installation or delivery
- Loads and secures product on trucks as required.
- Reviews installation plans with the Installation Manager and/or Project Manager
- Takes direction as required from the Installation Manager. Monitors own work to ensure quality performance and results consistent with company mandates.
- Performs other duties, as assigned by the Installation Manager, as required.

#### Competencies:

- Works cooperatively with others to help our team achieve its goals.
- Gains the confidence of others by acting with integrity and following through on commitments while disclosing own positions; treats others and their ideas with respect and supports them in the face of challenges.

- Sets high standards of performance for self and others; assumes responsibility and accountability for successfully completing assignments or tasks; self-imposes standards of excellence rather than having standards imposed.
- Maintains effectiveness when experiencing major changes in work responsibilities or environment (e.g., people, processes, structure, or culture); adjusts effectively to change by exploring the benefits, trying new approaches, and collaborating with others to make the change successful.

**Minimum Qualifications:**

- 3+ years of experience in construction/carpentry work in the construction industry, or equivalent level of education, knowledge and skills.
- Provides own dependable transportation to job site or office as required.
- Ability to work outside of normal working hours and respond to emergency calls as needed.
- Traveling to projects within 3-4 hours of Kansas City.
- Strong interpersonal and communication skills.
- Ability to foster a cooperative work environment.
- Experience in rough and finish carpentry (blocking, frames/doors and hardware, millwork and casework), or equivalent level of education, knowledge and skills.
- Familiarity with commercial construction field concepts, practices, and procedures.
- Proven ability to accurately perform construction activities or projects, including usage of various power tools and small machinery.
- Ability to solve practical problems and deal with a variety of concrete variables. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Demonstrated success in working safely on projects.
- Competence to read, analyze, and interpret contract documents, safety rules, operating and maintenance instructions, procedure manuals, and blueprints/plans.
- Ability to write routine reports and correspondence.
- Ability to do basic construction math, including measuring, transposing, calculating cut lengths and basic volumes.
- Ability to pass background check, drug screen, physical capacity profile, and E-verify.
- Must be dog friendly.

**Preferred Qualifications:**

- OSHA 10-hour training.
- Applicable certifications, such as Lift Operation, Scaffold, etc.
- Completion of formal apprenticeship program or equivalent combinations of technical training and/or work experience is preferred.
- Experience working with low voltage electrical systems.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an associate to successfully perform the primary responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the associate is frequently required to stand, walk, use hands to handle objects, tools, or controls, and reach with hands and arms. The associate is frequently required to climb or balance and stoop or kneel.
- The associate must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include distance vision, peripheral vision, depth perception, and the ability to adjust focus.

**Working Conditions:**

The work environment characteristics described here are representative of those an associate encounter while performing the primary responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary responsibilities.

- While performing the duties of this job, the associate regularly works in outside weather conditions. The associate frequently works near moving mechanical parts. The associate occasionally works in high, precarious places and is occasionally exposed to wet and/or humid conditions.
- The noise level in the work environment is usually moderate.

Note: This job description reflects a summary of the job and does not prescribe or restrict the responsibilities that may be assigned. The job description is subject to change at any time.

**Compensation/Benefits:**

Salary will be based on experience. FSI offers an industry-competitive compensation package including paid vacation, sick and holiday pay. Health, dental, vision and life insurance as well as a 401k plan are all offered.

Facility Systems, Inc. is an Equal Opportunity Employer.